

REGULAR MEETING
February 9, 2016

A Regular Meeting of the Town Board of the Town of Lyndon, County of Cattaraugus and the State of New York was held at the Town Hall, 852 Lyndon Center Road, Cuba, New York on the 9th day of February 2016.

Present: Carol Evans ----- Supervisor
Paul Knapic ----- Councilman
Clifford Evans ----- Councilman
Don Gietl----- Councilman
Scott Hillman ----- Councilman
Frank Puglisi ----- Clerk
George Schneider ----- Supt. of Highways

Attended by: Numerous Residents and the Mercury Gazette.

Supervisor Evans called the meeting to order with the Pledge to the Flag at 7:01 pm.

Correspondence-

Email from Dale Carlson- Supervisor Evans called Carlson and explained that the desk was the Towns. The Fire Department took another surplus desk.

Public Comment-

There was no public comment.

Old Business-

Records Room- Clerk Puglisi stated that the company came in and had to re-chalk a seem because it cracked and shrunk, so that is how the water was getting into the room. He explained that we need to get foam board insulation 2 inches thick and double it to make it R20 value. The Town has found a place to get the foam board for \$15.00 a board compared to \$34.00 everywhere else. Councilman Evans and Clerk Puglisi will be putting the boards up.

Councilman Gietl made a motion to purchase the necessary foam board insulation for the records room. Councilman Hillman seconded the motion. the following was

ADOPTED Ayes 5 (Evans, Gietl, Hillman, Knapic, Evans)
 Nays 0

Clerk Puglisi stated that after moving the file cabinets out of the old record room, which were sold to Karen Perrigo, that he believes vents that go straight out side is the cause of the mold in the room. Supervisor Evans stated she is going to look into having Southern Tier West come in and help.

Internal Audit- Supervisor Evans stated the internal audit of the Clerk, Tax Collector, Justice, and Supervisor was done and everything was satisfactory and no problems were found.

Emails- Supervisor Evans stated that inbox.com was able to restore all of the emails that were deleted because of their server problem. Clerk Puglisi stated he setup the carbon copy account for emails and the address is cctownlyndon@gmail.com.

New Business-

Transfers- Councilman Evans made a motion to transfer \$27,000 from the JCAP Grant funds to A1660.4 Central Storeroom Contractual and \$2,768.49 from Other Revenue to A1660.4 Central Storeroom Contractual. Councilman Knapic seconded the motion. The following motion was

ADOPTED Ayes 5 (Evans, Evans, Knapic, Gietl, Hillman)
 Nays 0

Constable Law- Clerk Puglisi stated that the town's previous attorney did not write the original law correctly, and he has been working for a year and a half with DCJS trying to get the constabulary established. DCJS is now requiring the Town to change their law so it states that Constables can live outside of Lyndon. He stated that the attorney is working on the law and will also put in the wording civil and criminal proceedings in to the law. The law should be ready for review by the next meeting.

ID Cards- Supervisor Evans stated the County is now doing ID Cards for municipal workers. A detailed discussion took place by the Board. Councilman Hillman stated it was a good idea to have them. It was decided to have the Town Seal on the ID Cards. Clerk Puglisi will send the seal to the County.

Councilman Knapic made a motion to have the town employees get ID Cards and for the Town to pay for the ID Cards. Councilman Hillman seconded the motion. The following motion was

ADOPTED Ayes 5 (Evans, Knapic, Hillman, Gietl, Evans)
 Nays 0

Supervisor Report-

A detailed written report was given to the Board. Supervisor Evans stated the Town has \$577,960.47 in the General and Highway accounts, and \$33,029.31 in the tax stabilization account. Councilman Evans made a motion to accept the written Supervisor report. Councilman Gietl seconded the motion. The following motion was

ADOPTED Ayes 5 (Evans, Evans, Gietl, Hillman, Knapic)
 Nays 0

Clerks Report-

A detailed written report was given to the Board. Clerk Puglisi stated he took in \$111.00 and paid out \$111.00. \$68.80 to the Supervisor, \$14.00 to Ag and Markets and \$28.20 to the County for DPW ticket sales. Councilman Hillman made a motion to accept the written Clerk report. Councilman Knapic seconded the motion. The following motion was

ADOPTED Ayes 5 (Evans, Hillman, Knapic, Gietl, Evans)
 Nays 0

Clerk Puglisi stated that the he will be attending the Association of Towns training next week and he will get any materials from the training and bring it back to everybody.

Clerk Puglisi stated that the clerk computer is outdated, and still running Windows XP which is not supported anymore. He stated Google chrome will not support Windows XP for updates which is a problem because the latest version is need for the tax collector website and the DEC website. Clerk Puglisi stated there is \$500.00 in the budget. He stated that with a new computer the town would be able to accept credit cards. Clerk Puglisi will get prices and information and bring it to the next board meeting.

Tax Collector Report-

A detailed written report was given to the Board. Clerk Puglisi stated he paid the Town in full \$325,765.00 and paid \$298,734.53 to the County. Councilman Gietl made a motion to accept the written Tax Collector's Report. Councilman Evans seconded the motion. The following motion was

ADOPTED Ayes 5 (Evans, Gietl, Evans, Hillman, Knapic)
 Nays 0

Justice Report-

A detailed written report was given to the Board. The Court took in \$1,115.00 for the month of January. Councilman Knapic made a motion to accept the written Justice report. Councilman Gietl seconded the motion. The following motion was

ADOPTED Ayes 5 (Evans, Knapic, Gietl, Hillman, Evans)
 Nays 0

CEO Report-

A detailed written report was given to the Board. Councilman Knapic made a motion to accept the written CEO Report. Councilman Gietl seconded the motion. The following motion was

ADOPTED Ayes 5 (Evans, Knapic, Gietl, Hillman, Evans)
 Nays 0

Highway Report-

Highway Superintendent Schneider gave a detailed report, and he stated all is running. He stated the 94 Auto Car the rear axil snapped in the rear end, and it was the other side from last year, and the cost will be approximately \$6,000.00. He stated that the new plow truck is finally in the shop getting the equipment put on and they expect it done by the middle of March. Superintendent Schneider stated that the 2004 pickup has been working well with the flat bed on it. He stated that he bought a trickle charger for the ditcher batteries to keep them charged. Councilman Gietl asked if asphalt will be cheaper this year with oil prices down. Superintendent Schneider stated it is looking that way. He stated that there was a little rip in the side of the salt barn. The company came out and gave him tape to use to fix it. He thinks when the fire department was brush hogging a rock hit the slat barn. He said the company said that the tarp on the salt shed may need to be replaced soon and the cost would be \$18,000.

Councilman Gietl made a motion to pay Abstract 2 of the General Fund, claims 16 thru 34 for \$5,352.10 and Abstract 2 of the Highway Fund, claims 19 thru 26 for \$10,966.99. Councilman Knapic seconded the motion. The following motion was

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| ADOPTED | Ayes | 5 | (Evans, Gietl, Knapic, Hillman, Evans) |
| | Nays | 0 | |

Being no further business or concerns Councilman Gietl made a motion to adjourn the meeting. Councilman Knapic seconded the motion. All Ayes the meeting was adjourned at 8:05 pm.

Respectfully Submitted,

Frank Puglisi
Lyndon Town Clerk