

REGULAR MEETING  
May 12, 2020  
(Clerks Minutes)

A Regular Meeting of the Town Board of the Town of Lyndon, County of Cattaraugus and the State of New York was held at the Town Hall, 852 Lyndon Center Road, Cuba, New York on the 12<sup>th</sup> day of May 2020.

Present: Carol Evans ----- Supervisor  
Clifford Evans ----- Councilman  
Barbara Montante ----- Councilwoman  
Leonard Kaluzny Jr. ----- Councilman  
Paul Knapic ----- Councilman  
Frank Puglisi ----- Clerk  
George Schneider ----- Highway Superintendent

Attended by: Zoom was being used for the public to participate per Governor Cuomo's Executive Order.

Supervisor Evans called the meeting to order with the Pledge to the Flag at 7:00 pm.

**Correspondence -**

Letter from Barbara Barnes – Supervisor Evans read a letter from Barbara Barnes regarding Livingston Road and problems with the road. A detailed discussion took place by the Board. Highway Superintendent stated they tried about ten to twelve years ago to widen the road however not all taxpayers would sign off their right -a-ways and the project could not move forward. He also stated that the road was chipped using CHIPS money and cannot be chipped again until year eleven to be eligible for CHIPS funding again. Supervisor Evans will write a letter to Barbara Barnes stating what was discussed and will have board members go out and look at the road themselves as well.

Rawson Baptist Church – Supervisor Evans stated she received a call from Nelson Macaw who is the pastor of the church and he asked if it was ok to have church services in the parking lot with everyone in their own cars. After a detailed discussion regarding Covid-19 Supervisor Evans will call him and tell him if people are in their own cars and following State guidelines there should not be a problem.

**Public Comment -**

None.

**Old Business -**

State of Emergency – Supervisor Evans stated that the State of Emergency has been extended in the town for 30 days or until rescinded.

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Funding and Reopening Plans – Supervisor Evans stated that everyone has a spreadsheet of possible funding decreases from the State and Local Sales Tax revenue. She stated they are projecting anywhere from 10% to 35% decreases in Sales Tax and 20% to 50% decreases in State funding. Supervisor Evans stated that Covid-19 is going to affect everyone big or small and that the town needs to be aware and plan for this. Supervisor Evans stated that everyone also has a copy of NYMIRS return to work information. A detailed discussion regarding Covid-19 and reopening the town hall and departments took place. Councilman Knapic and Highway Superintendent Schneider will work on a plan in case Covid-19 hits the highway department and the best practices of staying open through the fall and winter. Clerk Puglisi and Supervisor Evans will work on a plan for all the offices in the town. Clerk Puglisi stated he is worried about tax collecting and will work on a plan for the tax season as well.

Dog Census – Clerk Puglisi stated that he is going to be working on a plan now that the Clerks office is open on a limited bases to do a by mail dog census. He stated that he has seen it done in other towns and will follow their process. He stated he is not sure how it will turn out but because it is unsafe to send anyone door to door this is a good time to do it with the 2020 census being done. He will update the Board on the progress.

### **New Business –**

Building Permits – Supervisor Evans stated that we need a committee to review our current building permits and see if different projects need to be added. Councilman Evans stated that he would work with the Code Enforcement Officer Phil Tremblay to see what needs to be changed. Councilman Evans stated that one of his ideas is to have contractors get licenses to do work in the town and that those contractors need to see and sign the building permits before they start working on projects. A detailed discussion took place regarding this idea and charging a small fee as to not discourage builders from working in the town, but to give the taxpayers some reassurance they are going with a reliable contractor.

Census 2020 – Supervisor Evans stated we need to make sure everyone in the town fills out their census information this year because that determines funding and representation we get from Albany and Washington.

### **Supervisor Report –**

Supervisor Evans stated the Town has \$316,044.03 in the General and Highway Accounts and \$33,043.33 in the Tax Stabilization Account. She stated that because of the internet issues she is having problems working with Williamson with the accounting program for the full supervisor report. There is a General and Highway Expense report done without the software in everyone's folders.

**Clerk Report -**

A detailed written report was given to the Board. Clerk Puglisi stated That because of NYPAUSE and the State of Emergency I only took in \$10.00 for April and paid out \$10.00, \$0.55 to the Supervisor, \$9.45 to the DEC. Clerk Puglisi stated that he has been working from home answering emails and returning calls and in May has been delivering DPW tickets to peoples house that are requesting and paying for them. Clerk Puglisi asked the Board if anyone had any interest in doing a at will food pantry outside the town hall because people are currently hurting and having trouble feeding their kids. The Board had a detailed discussion regarding this and because it would not cost the town any money and the food would be donated; they are going to see how it can be done.

**Highway Report -**

Highway Superintendent Schneider gave a detailed report to the Board. Superintendent Schneider stated that he started to grind South Center Road because the company had the machine in the area and that was the project for this. He stated that he will try and keep spending down until the town knows what is going to happen with funding. Superintendent Schneider stated that last year he applied for a rock grant from Soil and Water from the State and was approved for this year. He stated that if the money is still available for the project, I would like to go forward with purchasing the rocks which the State then will reimburse the town for the cost of them. He stated that the town provides the workers for the project. He stated he will only move forward with this if the money is available for the reimbursement and will update the Board on the progress.

Councilwoman Montante made a motion to pay Abstract 5 of the General Fund claims 59 thru 63 for \$1,724.67 and pay Abstract 5 of the Highway Fund, claims 37 thru 43 for \$18,664.62. Councilman Evans seconded the motion.

The following motion was

ADOPTED	Ayes	5	(Evans, Montante, Evans, Knapic, Kaluzny)
	Nays	0	

Councilwoman Montante made a motion to go into executive session to discuss the employment of a particular employee. Councilman Kaluzny seconded the motion.

The following motion was

ADOPTED	Ayes	5	(Evans, Montante, Kaluzny, Knapic, Evans)
	Nays	0	

Executive Session Started at 8:23 pm

Executive Session ended at 8:45 pm

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Being no further business or concerns Councilman Evans made a motion to adjourn the meeting. Councilman Kaluzny seconded the motion. All Ayes the meeting was adjourned at 8:46 pm.

Respectfully Submitted,

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Frank Puglisi  
Lyndon Town Clerk